



Course Syllabus:

SPN 1120 Elementary Spanish I-CRN 16092
Class Days: Tuesday and Thursday, 12pm-1:40pm
Classroom: EC004-147

Instructor Contact:

Shaun Bauer, Ph.D.
Office: East Campus, Bldg. 3, Rm. 132
Phone: 407-582-2931

Preferred contact is email. Use "Email Professor" link in Blackboard. Do not use the messages tool in Blackboard. (sbauer1@valenciacollege.edu if Blackboard is down)

In-Office and Online Hours:

Tuesdays: 9am-11am, 4pm-5pm
Wednesdays: 9am-12pm
Thursdays: 9am-11am

Online-Only Hours:

Mondays: 1pm-3pm
Thursdays: 4pm-5pm
Fridays: 10am-11am
I am available for Online Office Hours during in-office hours above.
Use skype (shaunbauerphd) to contact during online office hours.

Catalog Description:

Emphasis on everyday use of the language, integrating basic grammar, vocabulary, composition, and culture through a conversational approach to Spanish. Not open to native speakers. A minimum grade of C is required to pass this course if being used to satisfy the General Education Foreign Language Proficiency Requirement.

Prerequisite:

None

SPN 1120:

This course is an introduction to the Spanish language and culture. It is the first class of two semesters. The purpose is to introduce you to the experience of learning a foreign language, and give you the basic tools to continue your other Spanish courses. The level of proficiency you attain will depend on you as the student.

This course requires self-discipline and time commitment. All assignments, activities, and assessments are due according to the calendar of deadlines found on the syllabus and VHL Central. Keep up with the pace of the course and ask for help as soon as you feel you need it.

Attendance Policy:

Attendance is mandatory and will be taken on a daily basis. You are responsible for all material and announcements made during class whether you are present or not. It is your responsibility to contact a classmate regarding missed activities and assignments.

Only under extenuating circumstances with proper documentation will your professor make exceptions to the deadlines or allow graded class activities to be made up.

VERY IMPORTANT: College policy requires that students who are not attending class the first week of classes to be withdrawn from the course. See the Withdrawal Policy below.

Course Objectives:

At the end of the semester students are expected to use the target language to speak, listen, write and read in order to perform the following communicative functions:

- Introduce self and others
- Describe self and others
- Ask and answer questions
- Express likes and dislikes
- Describe the physical environment
- Negotiate elements of time
- Describe daily routine

The linguistic objective is for the student to communicate at a novice high level of proficiency (according to the American Council of Teachers of Foreign Language proficiency guidelines) when communicating in the target language.

In agreement with the *Standards for Foreign Language Learning in the 21st Century*, also known as the “5C’s”, this course will enable students to:

- Communicate in Spanish (according to the proficiency level targeted in the course).
- Gain knowledge and understanding of Cultures of the Hispanic world.
- Connect with other disciplines and acquire new information.
- Develop awareness of similarities and differences (Comparisons) among language and culture systems around the world.
- Use the language and the knowledge gained in the course to build and participate in Communities at home and around the world.

ACTFL Proficiency Guidelines for novice-high level of proficiency are that the student can:

- SPEAK: Manage simple and formulaic communicative tasks in straightforward social situations.
- LISTEN: Sometimes understand information from sentence-length speech, one utterance at a time, with contextual support. Understand standardized speech dealing with areas of basic practical needs.
- READ: Typically derive meaning from short, simple texts in context and/or with extra linguistic support. Understand formulaic language such as that which is found on train schedules, road maps, and street signs.
- WRITE: Meet limited basic writing needs using lists, short messages, and simple notes.

Methodology and Activities:

This course stresses communication skills in Spanish. Every effort will be made to make this class student-centered. To help students succeed in this course, the class will engage in a variety of activities and assignments, including but not limited to activities such as the following: Practice and communication using vocabulary and grammar learned in oral and written modes; sociolinguistic practice and functions through communicative activities (paired and group activities using a variety of materials in class); reading activities and exercises, such as pre- and post-reading, intensive and extensive reading; writing activities ranging from short paragraphs to developed compositions; video/audio/computer exercises, presentations, and discussions.

Required Text:

- Textbook: "Aventuras," 4th edition. ISBN 978-1-61857-660-6. Supersite Plus + WebSAM Code (Supersite Plus + WebSAM + vText). You can purchase it at Valencia College Bookstore (ALL 1120 courses are using this book).

OR,

- If accepted by your professor, you may opt to purchase the Supersite with vText instead of a printed version, provided that you have a device every day in class on which to access the vText. You can purchase the version called SupersitePlus. It includes: Supersite Plus + WebSAM Code (Supersite Plus + WebSAM + vText), ISBN 978-1-61857-066-6. This can only be purchased directly from the Vista Higher Learning (VHL) online.
<http://vistahigherlearning.com/students/store/>

Materials/Technology Requirements:

- A reliable computer with up to date operational system capable of running the required browsers (only Firefox or Google Chrome) and required programs.
- A soundcard and speakers (or earphones)
- A hi-speed modem (Cable or DSL strongly recommended to access audio and video without delays)
- A dependable Internet Service Provider (ISP)
- A working Valencia Email address
- Webcam/microphone: Most computers come with an integrated microphone, but it is better to purchase one to avoid audio background noise. You will need this to complete your projects and activities in the Supersite and in Blackboard.

Evaluation and Grading:

Letter Grade	Points	Assignment	Percentage of Grade
A	90 – 100%	Lesson Tests	15%
B	80 – 89%	Speaking Assessments	10%
C	70 – 79%	Supersite Activities Online	25%
D	60 – 69%	Compositions	10%
F	0 – 59 %	In-class Graded Activities, Quizzes, and Cultural Projects	15%

		Midterm	5%
		Final Exam	20%
		Total	100%

Assignments:

Lesson Tests (15%):

All tests will be administered in class. The best preparation method for tests is by attending class regularly and keeping up with your online and in-class activities. Be aware that there will be no make-up tests. The Professor will drop the lowest lesson test grade. If you miss a test, that will be your lowest grade. The lowest dropped test grade policy does not apply to the midterm or final.

Speaking Assessments (10%):

There will be different types of speaking assessments in Spanish in the course. Your professor will provide details in class.

Supersite Activities (25%):

The activities assigned in the Supersite are listed in the Calendar tab under "Assignment Calendar". Supersite activities will need to be completed by the dates that appear in the Supersite calendar. Late Supersite activities incur a penalty of 10% reduction for each day they are late. Submissions after 9 days of the due date will obtain a zero grade. As with any website, you might experience tech issues with the Supersite. Make sure you report tech issues to the Vista Supersite tech support. Do not email me before you do that. Any email referring to tech issues with Supersite should include the incident report number they will provide you.

Compositions (10%):

You will write a minimum of two in-class compositions in Spanish.

In-Class Graded Activities, Quizzes, and Cultural Projects (15%):

You will participate in a variety of in-class activities (speaking assessment practice and practice compositions) that will be graded. Your professor will administer in-class quizzes on an announced and/or unannounced basis. You will also complete a number of graded cultural projects, discussions, and/or presentations throughout the course.

Midterm (5%) and Final Exam (20%):

The goal of the midterm and final exams is to assess your ability to assimilate what you have learned about Spanish grammar, vocabulary, language, and culture in the lessons up to that point in the course. The final exam will be comprehensive and cumulative in nature. The midterm and final exams will consist of listening, speaking, reading, and writing sections in which you will demonstrate your overall knowledge of the course material. The test is not curved and no make-up test will be given, except under extenuating circumstances with documentation.

Incompletes:

In general, a grade of I or Incomplete will not be given.

Withdrawal from a Course Policy:

- A. A student is permitted to withdraw from a class on or before the withdrawal deadline, as published in the College calendar. A student is not permitted to withdraw from a class after the withdrawal deadline.
- B. A faculty member is permitted to withdraw a student from the faculty member's class for violation of the faculty member's attendance policy with written notification to the student prior to the beginning of the final exam period, as published in the faculty member's syllabus. A faculty member is not permitted to withdraw a student from his or her class as a response to student conduct which falls under the jurisdiction of the Student Code of Conduct (6Hx28:10-03).
- C. A student who withdraws from a class before the withdrawal deadline will receive a grade of "W." A student who is withdrawn by a professor will receive a grade of "W." A student who is withdrawn for administrative reasons at any time will receive a grade of "W" or other grade as determined in consultation with the professor. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F". The grades of "WP" and "WF" are eliminated.
- D. A student who receives a grade of "W" will not receive credit for the course, and the W will not be calculated in the student's grade point average; however, the enrollment will count in the student's total attempts in the specific course.
- E. If a student withdraws from a class, the student may, upon request and only with the faculty member's permission (which may be withheld at any time in the sole discretion of the faculty member), continue to attend the course. If a student is withdrawn by a faculty member or is administratively withdrawn, the student is not permitted to continue to attend the class.

In order to get a grade of "W" it is your responsibility (the student) to withdraw from the course before the withdrawal deadline. After the deadline, you will receive a grade that will be calculated based on your progress until you stopped attending the course. There is no incomplete grade "I" posted as final grade in this class. Please do not ask.

Disability Statement:

"Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determine accommodations based on appropriate documentation of disabilities. Please contact your home campus for more information." For East campus the number is Ph.: [407-582-2229](tel:407-582-2229). Here is the link to Valencia's OSD website: <http://www.valenciacc.edu/osd>

Student Conduct and Academic Honesty:

Valencia College is dedicated to promoting honorable personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules articulated in the Student Code of Conduct (6Hx28:10-03). The instructor reserves the right to refer students who engage in activities that are disruptive to the learning environment to the Dean of Students for disciplinary action. This include any composition where a translator or unauthorized human assistance has been used or where the level of proficiency is higher than the one shown in class.

Students may collaborate on group assignments. This does NOT include duplication of work. Collaboration should be used to edit or to clarify doubts. If anyone is involved in incidents of cheating a zero grade (0) will be assigned for that activity, quiz, exam, or project without regard to who did the original work or who may have benefited. Each student is expected to be in total compliance with the college policy of Academic Honesty as set forth in the admissions catalog

and the student handbook. Any student(s) cheating on an exam will receive a zero (0) grade, and the professor can at his/her discretion withdraw you from the class. This includes submitting work on which a translator or unauthorized human assistance has been used or in which the level of proficiency is higher than the one expected in the course. In addition, Valencia College strives to provide a drug-free learning environment for all those involved in the academic experience.

Drug-free Policy:

“In compliance with the provisions of the Federal Drug-Free Schools and Communities Act of 1989, Valencia College will take such steps as are necessary in order to adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by Valencia College students or employees on college premises or as part of any college activity.”

Valencia College Expected student conduct: 10-03 Student Code of Conduct

Specific Authority:	1006.60, FS.
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Law Implemented:	1006.60, FS.
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Valencia College is dedicated to the advancement of knowledge and learning, and to the development of responsible personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules of appropriate behavior as articulated in the Student Code of Conduct. The primary responsibility for managing the classroom environment rests with the faculty. Faculty may direct students who engage in inappropriate behavior that results in disruption of a class to leave the class. Such students may be subject to other disciplinary action which may include a warning, withdrawal from class, probation, suspension, or expulsion from the college. Please read the Student Code of Conduct in the current Valencia Student Handbook.

Here is the link to Valencia's Student Code of Conduct

http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=180&volumeID_1=8&navst=0

Student Assistance Program

Valencia College is interested in making sure all our students have a rewarding and successful college experience. For that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work.

BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling [\(800\) 878-5470](tel:8008785470). Free face-to-face counseling is also available.

Disclaimer Statement:

This syllabus may be altered at the instructor's discretion, during the course of the term. It is the responsibility of the student to make any adjustments as announced.

Course Calendar*:

SPN 1120 Elementary Spanish I, Fall, August 31 - December 20, 2015

Day-Date	Lesson	Assignment
T-9/1	1	Introductions/Syllabus/Calendar
TH-9/3	1	
M-9/7		Labor Day-No Classes
T-9/8	1	
TH-9/10	1	Speaking Assessment 1and Practice Composition
T-9/15	1	Exam Lesson 1
TH-9/17	2	
T-9/22	2	Cultural Project 1
TH-9/24	2	
T-9/29	2	Speaking Assessment 2 and Practice Composition
TH-10/1	2	
T-10/6	2	Exam Lesson 2
TH-10/8		College Night-No Classes
T-10/13	3	
TH-10/15	3	Composition 1
T-10/20	3	
TH-10/22	3	
T-10/27	3	Midterm Exam
TH-10/29	4	
T-11/3	4	Speaking Assessment 3 and Practice Composition
TH-11/5	4	
T-11/10	4	Cultural Project 2
TH-11/12	4	
F-11/13		Withdrawal Deadline
T-11/17	4	Exam Lesson 4
TH-11/19	5	
T-11/24	5	
TH-11/26		Thanksgiving Break-No Class
T-12/1	5	Composition 2
TH-12/3	5	Speaking Assessment 4
T-12/8	5	Speaking Assessment 4
TH-12/10	5	Final Exam Review and Exam Lesson 5
T-12/15		Final Exam: 1:00pm-3:30pm

Important Dates:

11/13 Withdrawal Deadline
 11/25-29 College Closed: Thanksgiving Break
 12/21 Final Grades Submitted by Professor
 12/22 Final Grades Available to Students

*This calendar is subject to change. Please stay informed and adjust as announced by your professor.